

September 1st, 2010

Assalaum Alikaum Wa Rahmatullahi Wa Barkatoh

Dear LIS Parents

The staff and Administration would like to welcome you the parents and students to another academic year. We hope that you have had an enjoyable summer vacation. The start of the academic year is always an exciting one, and we are looking forward to working with you.

Please find below a list of our staff.

JK1 Mahassen Elgwaily and **Assistant** Rabbiya Jaka

JK 2 Yasmine Kadri and **Assistant** Mayada Sharkie Abouzeeni

SK Batool Moosavi and **Assistant** Arshan Moosavi

Grade 1 Tubbasam Abbasi and **Assistant** Sanaa Ismail

Grade 2 Ghada Turk

Grade 3 Asma Ahmed

Grade 4 Eugenie El Azem and **French** Grades 4 - 8

Grade 5 Samira Mirza

Grade 6 Alisa Murphy Smith

Grade 7/8 Sally Alsabawi

Physical Education Rana Jomaa

Quran Grade One Arabic Zafer Kamal

Arabic Grade Two – Eight Hanan AlTahan and **Assistant** Hiba El Ghazali

Junior Islamic Studies and Arabic Raeda ElShorafa

Resource Teacher/Library Samira Zebian

Administration:

Principal Patricia Zabian

Vice Principal Senior Islamic Studies Mazna Kamal

Secretary Ileana Zia

Please contact our main office should you have any questions or concerns. We can be reached at 519 679-9920 or londonislamicsschool@yahoo.ca

LIS Board for 2010-2011

Dr Wael Haddara	Co-Chair
Mohammed Deeb	Co-Chair
Naife Chams	Curriculum/Programming
Fadel Zabian	Parent Liaison
Rob Osman	Media /Technology
Mohammed ElKassem	Facilities
Khaled Khorshed	Parent Representative
Zeba Hashmi	School board secretary

Our success in our mission of providing quality education in an Islamic environment relies heavily on the interaction between the school and home. Parents are expected to keep up with their child's academic progress and to attend all orientations and meetings announced by the school. They are also encouraged to read the school publications, especially the monthly newsletter sent or mailed home to parents every other month.

Parents may request a meeting with their child's teacher at any time during the school year. Parents are kindly requested to make an appointment. **Teachers are not allowed to confer with parents during class time, arrival and dismissal times under any circumstances.** All classroom visits must be arranged in advance. If parents wish to drop items off for their children, they must give them to the office staff and they will be **delivered** to the child **as soon as possible without disrupting the educational process.**

Parents may request a meeting with the principal regarding any matter. The office secretary will schedule the meeting as soon as possible. Matters concerning your child's academic or behaviour performance in the school must be discussed with the classroom teacher first. If the matter is not addressed to your satisfaction you may request to meet with the Principal. Matters concerning general school rules, policy, or tuition may be brought to the attention of the principal or assistant principal directly.

The Board of Directors, administration, teachers, support staff, LIS families and many members of the community work hard to make LIS a success. Anyone who openly defames or threatens the well being of the school and any of its staff may be asked to withdraw from the school.

Uniforms

A burgundy top is available for boys and girls (long and short sleeves) for purchase. A navy blue knit cardigan and v-neck pullover is also available for purchase. Girls in Grades 4-8 must wear a beige hijab. Beige or Navy bottoms for all students. **NO BLUE JEANS** will be allowed. Please see our school secretary Sister Ileana for purchase of tops and hijabs. Students will have until **September 27th** to be in full uniform.

Lunches

JK and SK will remain in their classes to eat their lunches; Grades 1 to 8 will eat their lunches in the cafeteria in the lower level of the mosque. There will be **no microwaves** available to heat up lunches; we feel that this is not a healthy alternative to heat up food, if you wish to send hot food with your child a thermos is a great way to keep food warm.

BOOK FEES

This year our fees are:

Grade JK and SK	\$55	Agenda, Arabic and Islamic Studies books, One Uniform top
Grades 1 to 8	\$115	Agenda, Arabic and Islamic Studies books, One uniform top and a Math workbook

(Hijabs) can be also bought at the main office for \$10.00 for girls Grades (4 – 8)

Month of Ramadan

If Eid falls on a Thursday the 9th of September LIS holiday will be Thursday and Friday. If Eid falls on the Friday the 10th of September LIS holiday will be Friday only.

Back to school Monday the 13th of September. ☺

LOONIE - TOONIE Drive- All proceeds will go a charity chosen by each grade.

Arrival and Dismissal

The first day of school will be September 7th; Students in Grades JK and SK are expected to be in the gymnasium no later than 8:25am for line up and morning prayers. Dismissal will be at 3:30pm also in the gymnasium. No supervision will be provided before 8:20am.

Grades 1 - 8 will line up outside in the playground (weather permitting) no later than 8:25am. No supervision will not be provided before 8:20am. Dismissal will be from the playground (weather permitting) at 3:30pm.

***Please note FRIDAY'S will be a full day of learning. Classes will end at 3:30pm JK to Grade 8.**

If you wish to take your child out early any day of the week, please call the Main office and the secretary will have your child ready for you and the designated time. This will be less disruption for the class in progress. Any work missed due to early dismissal is the responsibility of the student. Any child picked up early must be signed out in the main office.

Late pick up fees

All students must be picked up by 3:45pm Monday to Friday. Parents picking children up after this time will be charged \$1.00 per minute.

Appointments

Parents who wish to pickup student early must sign them out in the main office.

All visitors must report to the main office upon arrival.

Allergies:

LIS is a nut free zone!

We have students who have severe allergies to different kinds of nuts. Some of which are life threatening. Please remember this when packing your child's lunch and snacks.